



Creative Child Learning Center AT SOUTHWOOD

The Smart Choice For Preschool

SouthWood – Tallahassee: 4390 Grove Park Drive, Tallahassee, FL 32311 ▪ (850) 513-1121 ▪ FAX: (850) 513-1122

Agreement

State of Florida
Governing Policies

Release of Child From Preschool Facility

Florida Administrative Code
Chapter 65C-22.005

Creative Child Learning Center is open Monday thru Friday, 7:00 AM - 6:00 PM

No child shall be released to any person(s) other than the authorized parent, guardian, and listed individuals on the registration form. Any person(s) authorized to take a child from the school, other than the child's parent or guardian, must present picture I.D. to the administration before a child is released.

In the event where no person authorized to remove a child from care is available, the child's parent or guardian must contact the school and authorize another individual to remove the child from the facility. Authorization will require that the parent or guardian verbalize the correct password or number identifier assigned to each child at the time of enrollment in the facility and recorded on his/her registration form.

The child care facility shall immediately notify HRS and the local police department or the Leon County Sheriff's Office in the event a child isn't picked up by an authorized person within one hour after the scheduled closure time of the facility.

Your Child's Release Code Number is: _____

I acknowledge being informed of, and agree to comply with, the above outlined State of Florida and Leon County Child Care Facility governing policies. This agreement shall be kept on file at Creative Child Learning Center.

Signature of Parent(s) or Guardian(s)

Date

