



at
Creative Child Learning Center
AT SOUTHWOOD

SouthWood – Tallahassee: 4390 Grove Park Drive, Tallahassee, FL 32311
(850) 513-1121 ▪ FAX: (850) 513-1122

After School/Summer Camp Registration Form

Child's Name: _____
Last First Middle

Today's Date: _____ Sex: _____ Date of Birth: _____ Enrollment Date: _____

Home Phone #: _____

Cellular Phone #: _____ Beeper #: _____

Address: _____
Street City State Zip

Age: _____ Grade: _____ Elementary school: _____

Child Lives With: Both Parents Guardian
 Mother
 Father

Mother's Name: _____ S.S. # _____

Father's Name: _____ S.S. # _____

Mother's Driver License Number: _____

Father's Driver License Number: _____

Work Address: Street _____ City _____ Work Phone _____
 Mother: _____

Father: _____

Persons Permitted To Remove Child From Preschool Facility:

			Legal Custody
Mother	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Father	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Guardian	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Other persons authorized by the parent(s) or guardian(s) to pick up the child from the center. If the parents/guardians cannot be reached, the following persons may be contacted in case of illness, injury or emergency. It is the parents responsibility to keep this list current.

Name	Address	Phone	Relationship
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Name	Address	Phone	Relationship
Brothers and Sisters:			
Name	Date of Birth	Age	

Child's Physician:	Address	Phone
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If the school is unable to contact you in case of illness or accident, do you consent to our request to administer emergency medical attention, call 911, and/or transporting your child to the hospital?
[] Yes [] No

Health Insurance Information

Insurance Company

Contract/Policy Number

Mother: _____

Father: _____

Medical History:

Illness: _____ Date _____

Injury: _____ Date _____

Allergies: _____ Date _____

Has your child attended any other after school programs or camps?

[] No If yes, please list name(s) & dates attended.

[] Yes _____

Special instructions regarding eating habits, special needs, or possible areas of concern:

Please read and review carefully. All information requested must be provided:

- I agree to provide a nutritional bag lunch for my child if he/she remains at school during lunch time. (Nutritional school lunches are available).
- I agree to give Creative Child Learning Center permission to administer Children's Tylenol to my child in the event he/she is running a high fever and a parent is not available.
- I give permission for my child to participate in all activities at Creative Child Learning Center including field trips.
- I have supplied the school with Custody Documents as requested. [] Yes [] No
- The Creative Child reserves the right to cancel enrollment with prior five (5) day written notification.

I hereby certify that I have read and agree to comply with all of the above as well as all school regulations as specified in Creative Child Learning Center's general information package.

Signature of Parent(s) or Guardian(s)

Date

Office Use Only:	Date _____
[] Full-Time (7:00 AM -6:00 PM)	
[] Part-Time (Four Hours Daily)	
[] Part-Time (Three Full Days)	
[] After School (2:00 PM -6:00 PM)	
Registration Paid [] Yes [] No [] Cash [] Check	Check No. _____
Comments: _____	
Follow-Up: _____	
Source of Referral: [] Yellow Pages [] Passed by [] Newspaper	
[] Flyer [] Friend/Neighbor (Name: _____)	
[] Other _____	



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Disciplinary Action Agreement

At Camp Explorer we believe that self-discipline and character develop as a result of loving guidance and mutual respect. However, at times it becomes necessary to discipline a camper in order to discourage behavior which is deemed destructive or unacceptable. We adhere to the regulations outlined in the State of Florida Child Care Licensing and Enforcement Standards Booklet, which states:

- Discipline is not to be severe, humiliating, or frightening.
- Discipline shall not be associated with food or bathroom use.
- Spanking or any form of physical punishment is prohibited.

Our discipline policy includes teaching appropriate communication between campers, redirecting a camper from aggressive activities, or reassigning a camper to another group temporarily. If further disciplinary action is necessary a parent or guardian will be notified.

The implementation of our discipline policy is to ensure a cooperative, fair, safe, and secure environment for our campers. Please review and discuss this agreement with your child.

Listed below are examples of destructive or unacceptable behavior:

- Intentional destructive damage of school and/or field trip location equipment or property.
- Inappropriate behavior on camp bus, to include but not limited to, excessive unsafe movement, failure to respond to camp counselors directions, or argument against wearing safety belt.
- Intentional physical abuse of fellow camper or camp counselor.
- Verbal abuse or inappropriate language to fellow camper or camp counselor.
- Intentional disregard for camp safety rules, to include but not limited to, respecting fellow campers and their property, respecting camp counselors, or staying with assigned group.

Unacceptable behavior will result in the following action being taken:

- **First Incident** – teacher conference with camper.
- **Second Incident** – administrative conference with camper and parent phone call.
- **Third Incident** – administrative conference with camper and parent.
- **Fourth Incident** – suspension/expulsion from camp dependent on severity of incident.

All Prepaid Tuitions and Deposits are non-refundable if suspension or expulsion occur.

Signature of Parent(s) or Guardian(s)

Date

Signature of Camper

Date